

Engineering Accreditation Board (EAB)

EAB Visit Concordat

ACTIVITY	TIMESCALE
Visit report / action plan prepared by EAB Secretariat and sent to visit chair and panel members for comment	2 weeks
Visit chair and panel members return report / action plan, with comments	2 weeks
Secretariat amends report / action plan and sends to university for factual correction of report / completion of action plan	1 week
University returns report / action plan	3 – 4 weeks
Secretariat sends final report / completed action plan to Institution staff for consideration of accreditation committees	1 week
Total time	9 – 10 weeks

Professional engineering institutions' accreditation committees typically meet quarterly and the EAB Secretariat may inform the educational institution as to when the visit report is likely to be considered.

Due to the varied times at which committees meet, it is possible that the final decision letter will be issued several months after the visit takes place; however it should be possible to provide the educational institution with informal feedback in the meantime, as and when the professional engineering institutions confirm their recommendations regarding accreditation.

The EAB Secretariat will draft the final decision letter once all the professional engineering institution decisions have been received. This will be sent to the university following approval by the professional engineering institutions involved.

NB: the timings indicated could be affected by external factors over which the EAB Secretariat has no control, for example, how quickly a university or professional engineering institution responds.